

28/11/2022

Edital n.º 1784/2022 (Notice no. 1784/2022) Recruitment procedure for a position of Assistant Researcher



Where to apply

Application Deadline: 21/12/2022 00:00 - Europe/London

Contact Details

Where to send your application.

COMPANY

NOVA Medical School

E-MAIL

rh.recrutamento@nms.unl.pt

Hiring/Funding Organisation/Institute

ORGANISATION/COMPANY

NOVA Medical School

COUNTRY

Portugal

ORGANISATION TYPE

Higher Education Institute

CITY

Lisboa

WEBSITE

<https://www.nms.unl.pt/pt-pt/NMS>

STREET

Campo Mártires da Pátria 130

ORGANISATION/COMPANY

NOVA Medical School

LOCATION

Portugal › Lisboa

RESEARCH FIELD

Management sciences

TYPE OF CONTRACT

Other

RESEARCHER PROFILE

Established Researcher (R3)

JOB STATUS

Other

APPLICATION DEADLINE

21/12/2022 00:00 - Europe/London

OFFER DESCRIPTION

Edital n.º 1784/2022

(Notice no. 1784/2022, Published on *Diário da República* N.º 228, 2nd serie, of November 25, 2022)

Recruitment procedure for a position of Assistant Researcher

International selection procedure for hiring an Assistant Researcher under the program contract for support to the development of R&D activities, signed between FCT, I.P., and UNL

Pursuant to the provisions of paragraph 2 of article 11 of Decree-Law No. 57/2016, of August 29, amended by Law No. 57/2017, of July 19, it is made known that, by order of May 5, 2022 of the Rector of the UNL, Professor João Sàágua, is open for a period of 15 working days, from the day immediately following the publication of this Notice on *Diário da República*, recruitment procedure for a position of Assistant Researcher in the area of science management, with an emphasis on institutional strategy, internationalization and fundraising, for the Faculdade de Ciências Médicas|NOVA Medical School from Universidade Nova de Lisboa.

This recruitment procedure is documental, has an international character and is governed by the provisions contained in articles 18 and 20 of Decree-Law No. 57/2016, of August 29, amended by Law No. 57/2017, of July 19.

This call is open under the program contract for development support of R&D activities, entered into between FCT, I.P., and UNL and in accordance with the provisions of no. 4 of article 28 of the Regulation of Scientific Employment (REC), published in the *Diário da República*, and by Regulation no. 607-A/2017, of November 22.

I — Order of authorization from the Rector

This recruitment process was opened by order of May 5, 2022, of the Rector of the UNL, given after the execution of the aforementioned agreement program between FCT, I.P., and UNL, the confirmation of the existence of adequate budget and that the job now offered is

provided for in the personnel map of the Faculdade de Ciências Médicas|NOVA Medical School and there characterized by the category.

II — Job description:

1 — Workplace:

Faculdade de Ciências Médicas|NOVA Medical School

Polo de Investigação

Rua do Instituto Bacteriológico, 5

1150-199 Lisboa

2 — Functional Content:

Assistant Researcher in the area of science management with emphasis on institutional strategic planning, internationalization, benchmarking and diversification of national and international funding, with the following functions:

- Identification of research interests and needs at Nova Medical School.
- Definition and implementation of institutional strategies in the areas of training and national and international positioning; and diversification of national and international financing.
- Elaboration of benchmarking studies – collection and analysis of success indicators of Nova Medical School and of medical schools of national and international excellence.
- Creation and optimization of processes for monitoring and systematizing success indicators and information regarding funding applications and funding granted.
- Creation of portfolios of skills and expertise in the main strategic areas of action of Nova Medical School (Research and Teaching) with the aim of establishing new partnerships with institutions and companies in the health area, and attracting private investment.
- Participation in national and international networks of similar research and teaching structures and establishment of new networks and partnerships.
- Organization of matchmaking events and promotion of new funding opportunities and creation of national and international networks and partnerships.
- Support to the Pre-Award Office in the search and dissemination of funding opportunities aligned with Nova Medical School's research portfolio, namely within the scope of the Horizonte-Europa Program.
- Support to the Pre-Award Office in organizing information sessions and workshops to support the preparation and submission of funding applications.

- Participation in national and international networks of similar structures.
- Support to the Pre-Award Office in the application process for researchers' funding: preparation of the proposal, revision and respective submission.

The functions to be performed are in line with the Sustainable Development Objective #3 — Quality Health: Ensuring healthy lives and promoting well-being for all in all ages.

3 — Remuneration:

Value corresponding to index 195, 1st step of the category of assistant researcher, in the scientific research career, as per annex I of Decree-Law No. 124/99, of April 20, and pursuant to paragraph 2 of article 2 of Regulatory Decree no. 11-A/2017, of December 29.

III — Requirements:

1 — Pursuant to paragraph 1 of article 10 of the ECIC, it is a general requirement for applying to the present recruitment process:

- a) Hold a BSc degree in Biochemistry, or related fields.
- b) Hold a PhD degree in Cell Biology, or related fields, for at least 10 years.
- c) National, foreign and stateless persons may apply for this competition, as provided for in paragraph 1 of article 1 of DL 57/2016, in its current wording

2 — Candidates must also have a relevant curriculum with experience in the activities of:

- Proven experience of at least 3 years in science management and strategic planning.
- Previous experience of at least 10 years in Research in the field of Biology in a laboratory environment.
- Publication of scientific articles as first author.
- Experience and proven success rate in individual funding applications (preferably international research grants and awards).
- Professional experience of at least 6 years in international research institutions, preferably in large centers of excellence in research and biotechnology that include universities, research centers and biotechnology companies.
- Experience in institutional representation at national and international events, and/or experience in representing their peers at an institutional level.
- Experience in the development and implementation of resource optimization, internationalization and lobbying strategies.

- Experience in coordinating highly complex institutional or multi-institutional projects involving different services and teams from one or more scientific institutions: scientific directorates, financial and operational directorates, technological support services, administrative services, human resources, researchers, students, between others.
- Extensive experience in organizing scientific events, workshops and scientific dissemination events for civil society.
- Solid knowledge of the National Scientific and Technological System (SCTN) and network of contacts established with several of the SCTN Institutions in the area of life sciences and biomedicine.
- Knowledge of national and international funding opportunities in the area of health or other related areas, dedicated to researchers, projects and institutions, namely within the scope of the Horizonte-Europe Programme.
- Network of contacts established with the Research Infrastructures of the National Roadmap relevant to the research areas of the NMS.
- Familiarization with different stakeholders of the national panorama of research and teaching in the area of Health, namely FCT, Ministry of Science, AICIB, PERIN, ANI, CCDR-LVT, among others.
- Excellent oral and written communication skills.
- Excellent interpersonal skills and ability to work in a team.
- Planning and organization skills, including budget planning, negotiation and management.
- Proficiency in using Microsoft Office tools, namely Word, PowerPoint and Excel.
- Oral and written fluency in Portuguese and English.
- Proficiency in using Microsoft Office tools, namely Word, PowerPoint and Excel, Teams.

IV - Application Presentation:

1 — Candidates will submit applications, preferably in digital format, to the email: rh.recrutamento@nms.unl.pt

2 — The application process must be accompanied by the following documentation:

a) Application, using the form available at <https://www.nms.unl.pt/pt-pt/nms/junte-se-a-nms/recrutamento/detalhe/recruitmentid/8514>; where the candidate must express his consent for the communications and notifications, within the scope of this procedure, be done by email, indicating the respective address;

b) Certificate attesting the degrees or titles invoked;

c) *Curriculum vitae*, organized according to the systematic in point V of this Notice;

d) Motivation Letter.

3 — Applications duly instructed with the documents mentioned above in the point 2 must be submitted within 15 working days from the day after publication of the Notice in *Diário da República*.

4 — The lack of any supporting documents, which cannot be ex officio supplied, will determine the rejection of the application.

5 — Candidates must organize their *Curriculum vitae*, in accordance with the systematic of point V of this Notice.

V — Evaluation criteria:

1 — The curriculum assessment will take into account the following elements, with the following weighting:

a) Proven experience in science management and strategic planning — 35%;

b) Experience in coordinating highly complex institutional or multi-institutional projects — 15%;

c) Knowledge of the National Scientific and Technological System (SCTN) and network of contacts established with several of the SCTN Institutions in the area of life sciences and biomedicine — 20%;

d) Knowledge of national and international funding opportunities, applied to the theme of life sciences and biomedicine — 20%.

e) Participation in formal networks of science managers — 10%.

2 — If the Jury deems it necessary or in the event of a tie, the three best placed candidates will be called for an individual interview. In this case, the curriculum evaluation will have a weight of 90% and the interview will have a weight of 10%. The final classification of each candidate is obtained by the sum of the Jury scores divided by the number of Jury members.

3 — In case there is no interview, the final classification will be equal to the classification obtained in the curriculum evaluation.

4 — Under the terms of Decree-Law No. 29/2001, of February 3, candidates with disabilities are given preference in equal classification, which prevails over any other legal preference. Candidates must declare in the letter of motivation, under oath, the respective degree of disability, the type of disability and the means of communication/expression to be used in the selection process.

VI — Composition of the Selection Committee:

The jury, appointed by the Director with powers delegated by rectoral order No. 80/2022 of May 5, has the following composition:

President: Professor Helena Cristina de Matos Canhão, Director of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa, by delegation of powers.

Members:

Doctor Patrícia Calado, Vice-Dean for Research of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa;

Professor Conceição Calhau, Vice-Dean for the Services to the Community of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa;

Professor Nuno Neuparth, Vice-Dean to the Pedagogical Council of Faculdade de Ciências Médicas|NOVA Medical School from Universidade NOVA de Lisboa.

VII — Evaluation of applications:

1 — After the deadline for applications, the Selection Committee meets for evaluation and ordering of candidates.

2 — Based on the appreciation of the curricula, of their suitability to the scientific area where it is open, of the other contest pieces and in the assigned classifications, according to the indicator criteria and considerations provided for in paragraph V above, the Selection Committee will admit the candidates with a final classification, in absolute merit equal to or greater than 50, or to their exclusion, when they have a final rating of less than 50.

3 — Once the admitted candidates are determined, based on the above classifications, the jury presents written reasoning with the ordering of these candidates.

4 — The ordering of the admitted candidates is done by voting of the members, respecting the order presented in the opinion referred to in paragraph 3 above.

5 — In compliance with the Code of Administrative Procedure, all candidates will be notified of the results of the admissibility check to, if they wish, comment on seat of prior hearing.

6 — In everything that is not expressly provided for in this Notice, the tender procedure is governed, namely, by the provisions contained in Decree-Law no. 57/2016, of 29 August, amended by Law no. 1017 of 19 July, in Regulatory Decree No. 11-A/2017, of 29 December, in the Constitution of the Portuguese Republic and in the Code of Administrative Procedure.

VIII — Non-discrimination and equal access policy — Faculdade de Ciências Médicas|NOVA Medical School, the organic unit of Universidade NOVA de Lisboa, actively promotes a policy of non-discrimination and equal access, so no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty on the grounds, inter alia, of ancestry, age, sex, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and union membership.

November 15, 2022. — The Director, *Professor Doutora Helena Canhão*.

More Information

ADDITIONAL INFORMATION

Web site for additional job details

<https://www.nms.unl.pt/pt-pt/nms/junte-se-a-nms/recrutamento/detalhe/recruitm...>

Map Information



Job Work Location



Personal Assistance locations

WORK LOCATION(S)

1 position(s) available at
NOVA Medical School
Portugal
Lisboa
Campo Mártires da Pátria
130

EURAXESS offer ID: 871515

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